

TU' KWA HONE

NEWSLETTER

Burns, Oregon

July 13, 2020

Burns Paiute Tribe

100 Pasigo St.

Burns, OR 97720

541.573.8016

TRIBAL COUNCIL CONTACT:

Chairman - Cecil Dick

541.589.5264

Burns Tribal Chief of Police

Alan Johnson—541.589.1030

**Family & Children Services. /
ICWA**

Jody Richards—541-573-8005

Domestic Violence / Assault-

Teresa Cowing,
541.573.8053 / 541.413.0216

Police After hours:

**Call Harney County
911**

**Non – Emergency
541.573.6028**

**BURNS PAIUTE GENERAL COUNCIL
MEETING**

**TUESDAY, July 21, 2020
at 4:00 p.m. @ Rainbow Park**

Community Notice

The Radar trailer was moved due to all the semi traffic traveling through the community.

The Radar trailer is now across from the Police Department.



Notice of Mandatory Water Conservation

A water shortage was detected on **Friday, July 10, 2020**. The Burns Paiute Tribal Community Water System is requiring alternative water use for the protection of system equipment and essential water usages.

The following is the reason or reasons alternative use is necessary:

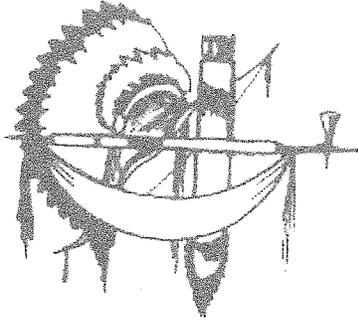
- X Drought
- X Water Usage
- ___ Well Damage
- X Pump Damage
- ___ Other: _____

Mandatory Water Conservation Actions Until Further Notice

Even/Odd watering. Water reserve is approaching critical minimum. To maintain consistent water availability for the tribal community, those with addresses ending in even numbers may water outdoors on even dates, and those with addresses ending in odd numbers may water outdoors on odd dates.

The Burns Paiute Tribe water system operators are working to resolve this issue. We will update status as additional information becomes available. If you have any questions, please call the tribal administration. Thank you for your assistance





Burns Paiute Tribe

*100 Pasigo St
Burns, OR 97720
Phone (541)573-2088
Fax (541)573-2323*

9 July 2020

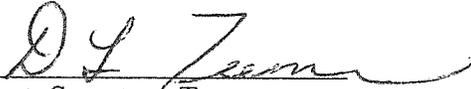
Dear Burns Paiute Tribal Members,

The Burns Paiute Tribal Council has taken careful consideration of the effects of the covid-19 pandemic on the health and welfare of our membership. In our evaluation we have identified hardships and unmet financial needs among our membership as a result of the covid-19 coronavirus pandemic. The Burns Paiute tribe has received funding support from the US Dept. of Treasury, the Bureau of Indian Affairs, and the State of Oregon to offset the financial hardship of the tribe and tribal programs. The uses for these funds are very specific and the Tribe is responsible for making sure the funds are used appropriately. The Burns Paiute Tribal Council has determined it appropriate to provide any available financial relief to tribal members who can demonstrate they have experienced financial hardships as a direct result of the covid-19 coronavirus pandemic. Beginning July 10th, 2020, the Burns Paiute Tribe will begin accepting applications from Burns Paiute tribal members for Covid-19 coronavirus financial relief support from the Tribe. The Burns Paiute Tribal Covid-19 coronavirus pandemic relief funding is specifically to offset financial hardships directly resulting from the pandemic. The Tribal Council understands that everyone has been impacted by this pandemic and that the financial support is supplemental to other support individuals may need. Please read the application and directions carefully and submit a fully completed application if you wish to be considered for tribal covid-19 coronavirus pandemic financial relief. Tribal members who turned 18 on or before March 16, 2020, and that can demonstrate financial need resulting from the pandemic are eligible to apply.

Applications may be accessed from the tribe's webpage (www.burnspaiute-nsn.gov), or by emailing the tribal administration's administrative assistant, Beverly Beers (beverly.beers@burnspaiute-nsn.gov), or by calling Beverly at (541) 573-2088. Applications must be received by administration no later than 5pm (PST), August 9th, 2020, to be eligible for consideration of the current relief distribution. Applications may be returned by email to: beverly.beers@burnspaiute-nsn.gov, faxed to 541-573-2323, or sent via US postal service, fedex, or UPS.

Thank you and Be Well!


Chairperson


Attest: Secretary-Treasurer

COVID-19 Payment Relief Program Policy

1. Purpose

On March 16, 2020 the Burns Paiute Tribe declared a State of Emergency in light of the growing COVID-19 pandemic. As the situation continued to unfold throughout the State of Oregon and the Nation; unemployment numbers began to rise, businesses began to shutter their doors and the economy began to decline. Seeing the grave need of our members the Tribal Council approved the COVID-19 Payment Relief Program to assist with offsetting economic impacts from the pandemic including assistance with rent, mortgage, transportation, utilities, child-care, basic living expenses, and medication.

2. Demographics

- 2.1 The Burns Paiute Tribe has more than 410 living members over the age of 18.
- 2.2 Tribal households have on average 3 children per household.
- 2.3 In March of 2020 the unemployment rate in the State of Oregon was 3.5%. Since the COVID-19 pandemic and the Governor's "Stay Home, Stay Safe" order the unemployment rate has since ballooned to a staggering 14.2%.
- 2.4 The average processing time for unemployment claims in the State of Oregon has increased substantially from 3 weeks to 5 – 6 weeks or longer.
- 2.5 Relief programs aimed at assisting businesses including the Payment Protection Program (PPP) have been largely unavailable to minority owned small businesses due to limited funding and competitiveness with large national corporations.

3. Eligibility

- 3.1 Must be an enrolled member of the Burns Paiute Tribe.
- 3.2 Must be 18 years of age or older on or before March 16, 2020.

4. Payment Authorization

- 4.1 All payments must be authorized by the Tribal Council and shall not exceed a monthly relief allowance of \$375.00 (to be paid during two distribution periods).
- 4.2 All payments amounts must be approved by an authorization to proceed (ATP) signed by the Tribal Council.
- 4.3 The program budget shall be approved by a supplemental budget approved by Tribal Council resolution.
- 4.4 All monetary distributions will be overseen by the Finance Officer.

5. Acceptable Methods of Distribution

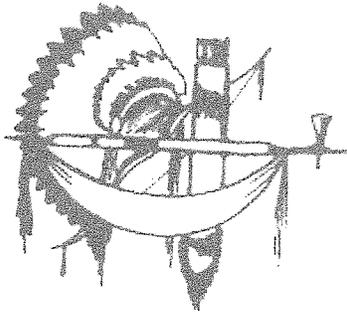
- 5.1 A hard copy check mailed to the member through the United States Postal Service.

6. Reissuance

- 6.1 If a member has not received their relief payment by mail they must wait 10 days from the date of the distribution before a check can be reissued in their name.

7. Authority

- 7.1 On July 9th, 2020, Tribal Council approved Resolution No. 2020-12 authorizing administration to begin implementing the Tribe's covid-19 coronavirus pandemic response relief plan for adult tribal members to assist our Tribal community to respond to and recover from the pandemic.



Burns Paiute Tribe

100 Pasigo St
Burns, OR 97720
Phone (541)573-2088
Fax (541)573-2323

TRIBAL MEMBER INFORMATION (Please print legibly)

Name: _____ DOB: ___ / ___ / ___

Burns Paiute Tribe Enrollment Number: _____ SSN (last four digits) _____

Street Address: _____ Mailing Address: _____

City, State, Zip: _____ County: _____

Home/Cellphone: _____ Work: _____

Minor Children in household (include all living in the home):

	<u>First, MI, and Last Name</u>	<u>DOB</u>	<u>Burns Paiute Tribal Enrollment #</u>	<u>Relationship</u>
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____

(if needed please use back of sheet for additional)

PLEASE CHECK ALL COVID-19 RELATED LIVING ASSISTANCE NEEDS THAT APPLY:

- | | | | | |
|---|---|---|-----------------------------------|--------------------------------------|
| <input type="checkbox"/> Gas/Propane | <input type="checkbox"/> Food | <input type="checkbox"/> PPE/Sanitizer | <input type="checkbox"/> Medical | <input type="checkbox"/> Electricity |
| <input type="checkbox"/> Rent/Mortgage | <input type="checkbox"/> Water | <input type="checkbox"/> Loss of income | <input type="checkbox"/> Diabetic | <input type="checkbox"/> Childcare |
| <input type="checkbox"/> Transportation | <input type="checkbox"/> internet/phone | <input type="checkbox"/> Other _____ | | |

CERTIFICATION:

I hereby certify and attest the information completed by me on this application is true and correct to the best of my knowledge and that any relief assistance received by me will be used to offset covid-19 related expenses I have incurred since March 2020.

Applicant Signature

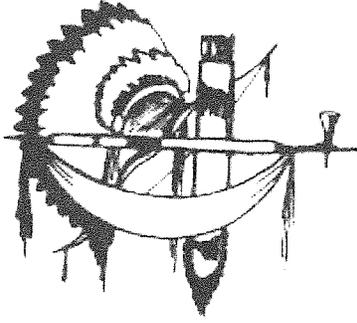
Date

Application must be received by 5pm, August 9th, 2020, to be considered for 1st distribution.

FOR OFFICIAL USE ONLY-PLEASE DO NOT WRITE IN THIS SPACE

Date/Time Application Received: _____ Processing Employee Initials: _____

APPLICANT APPROVED PAYMENT AMOUNT: _____ (Attach proof of payment to completed application)



Burns Paiute Tribe

100 Pasigo St

Burns, OR 97720

Phone (541)573-2088

Fax (541)573-2323

NOTICE

BURNS PAIUTE GENERAL COUNCIL MEETING

(Rescheduled from June 3rd, 2020)

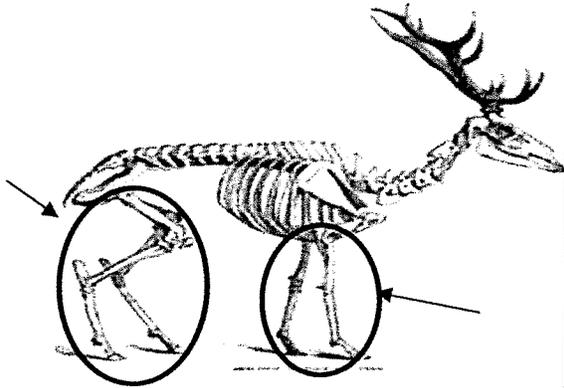
Day and Date: Tuesday, July 21st, 4pm

Location: Rainbow Park

Due to social distancing requirements for this meeting the Tribal Council asks that you bring your own seating.

Current covid-19 safety recommendations: remain 6 ft. or greater from other attendees at all times, and bring protective face covering to wear should you need to approach anyone for participation in meeting.

Your attendance and cooperation in greatly appreciated!



WANTED:

Elk Bones from front and rear quarters after the meat has been removed. (Will provide a drop off bucket in the driveway)

Thanks in advance,

Jim Soucie 541-573-2687

Fire Precaution:

Please do not burn your burn barrels or any grass piles on you home lots. Especially don't burn on a windy day, this will spread any fire quickly.

**Wash hands after
Restroom use.**

**Cover your mouth
When you cough.**

COVID-19 (2019 Novel Coronavirus)

Information for General Public



Help Prevent the Spread of COVID-19 (2019 Novel Coronavirus).

What is COVID-19?

COVID-19 (2019 Novel Coronavirus) is a viral respiratory illness caused by a coronavirus that has not been found in people before. It can lead to lower respiratory illnesses like pneumonia and bronchitis.

How is COVID-19 spread?

- Close contact with an infected person (within 6 feet of you)
- Through respiratory droplets produced when an infected person coughs or sneezes
- Contact with infected surfaces or objects then touching your mouth, nose, or eyes

Am I at risk?

At this time, most people in the United States have low immediate risk of exposure to the virus.

What are the symptoms?

- Fever
- Cough
- Shortness of breath
- Symptoms may appear 2-14 days after exposure.

How can I protect myself, my family, and my community?

- Wash your hands often with soap and water for at least 20 seconds especially after going to the bathroom, before eating, and after blowing your nose, coughing, or sneezing.
- Use an alcohol-based hand sanitizer with at least 60% alcohol.
- Clean and disinfect frequently touched objects and surfaces using household cleaning supplies.

Currently, there is no vaccine to prevent COVID-19.

What should I do if I think I have COVID-19?

- Call ahead before visiting your doctor – DO NOT go to the clinic or hospital without calling ahead first.
- Monitor your symptoms. Seek prompt medical attention if your illness is worsening.
- Stay home if you are experiencing symptoms except to get medical care.
- Wear a face mask if you have symptoms.
- Cover your coughs and sneezes.
- Separate yourself from other people and animals in your home.
- Avoid sharing personal household items.

If you are concerned you have symptoms of COVID-19, or if you have questions regarding this disease, contact your local health department. [INSERT HEALTH DEPARTMENT OR OTHER CONTACT INFORMATION HERE].

List of local resources

Wadatika Health Center

(541) 573-8050

Harney County Health Department

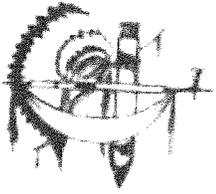
(541) 573-2271

References

How COVID-19 Spreads. (2020, February 28). Retrieved March 3, 2020 from <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>

Risk Assessment. (2020, February 29). Retrieved March 3, 2020 from <https://www.cdc.gov/coronavirus/2019-ncov/summary.html#risk-assessment>

Prevention and Treatment. (2020, February 15). Retrieved March 3, 2020 from <https://www.cdc.gov/coronavirus/2019-ncov/about/prevention-treatment.html>



Education / Employment Assistance

100 Pasigo Street, Burns, OR 97720 / Phone:541-573-8007



“Let us put our minds together and see what life we can make for our children.”

~ Sitting Bull

Contact:

Vanessa Bahe

541-573-8007

Email:

vanessa.bahe@burnspaiute-nsn.gov

Regular Office Hours:

Mon-Wed 8:30am-5:00pm

7/13/2020

Harney County School District #3

School Update from Superintendent Quick, 6/16/2020:

“I know we just ended our school year a few weeks ago, but I wanted to reach out and let staff, students, and parents know that we are preparing for school this fall already. At this point, we are planning on being in session, starting August 24th with students in our building.”

Grab-n-Go Breakfast and Lunch

Grab-n-Go Breakfast and Lunch will be available through the end of July. Slater Elementary School/10:30-11:30 a.m.

Burns High School/12:00-1:00 p.m.

Monday through Thursday for ages 1-18 years.

Free & Reduced-Price Applications are now available for the 2020-2021 school year! Apply for Free and Reduced-Price School Meals Online:

<https://www.ode.state.or.us/apps/frlapp>

Free & Reduced-Price School Meals Paper Applications are available for pickup at the lunch bus as well. Paper applications may be submitted to any of the school offices, or faxed to Channon Rebeiro at her Slater office, 541-573-7272.

Summer School for Tuwakii Nobii

Dates: Starts July 20th

Please contact Elise Adams at 573-1572 for details.

Higher Education

If you are a higher education student for the 2020-2021 academic school year, please submit your BPT Higher Education Application.

- Students must be in full-time status with 12+ credit hours.
- Deadline: July 20, 2020
- Link to application:

<https://www.burnspaiute-nsn.gov/index.php/resources/education/125-burns-paiute-higher-education-adult-vocational-training-application-instruction-packet/file>

Youth Opportunity Program Monthly Webinar Schedule

July 7, 14, 21, & 28: Start Time: 9:00 a.m.

2020 Voter Registration List

Burns Paiute Tribe

1	Adams, Chester Dean	31	Hawley, Derek
2	Adams, Thomas	32	Hawley, Eric
3	Adams, Zachary	33	Hawley, Paulette
4	Bahe, Vanessa	34	Hawley, Sara
5	Barney, Ernest	35	Holliday, Bucki
6	Barney, Shayla	36	Holtby, Dillon
7	Beers, Andrew	37	Holtby, Rhonda
8	Beers, Beverly	38	Hoodie, DeWayne
9	Caponetto, Elisha	39	Hoodie, Lyle
10	Cook, Sean	40	Hoodie, Maureen
11	Cress, Tippy Teeman	41	Hoodie, Tyrone
12	Deboard, Anna	42	Jim, Michael
13	De La Rosa, Deborah	43	Jim, Rodney
14	De La Rosa, Devree	44	Johnson, Aurelia
15	De La Rosa, Jose Jr.	45	Johnson, Wanda
16	Defender, Bradley	46	Kennedy, Aaron
17	Dick, Cecil	47	Kennedy, Chandell
18	Dick, Kenton	48	Kennedy, Christopher
19	Dick, Leland	49	Kennedy, Keith
20	Dick, Lindsey	50	Kennedy, Jarvis
21	Dick, Marlon	51	Kennedy, Laura
22	Dick, Sonya	52	Kennedy, Roxanne
23	Garcia, Krystal	53	Kennedy, Nathan
24	Garcia, Shakina	54	Kennedy, Taylor
25	Garcia, Sheena	55	Kennedy, Tracy
26	Garcia, Stephen	56	Kennedy, Vernon
27	GhostDog, Sarah	57	Lewis, Randall
28	GhostDog, Thomas	58	Lewis, Vincent
29	Gonzalez, Vanessa	59	Melvin, Cheryl
30	Hainline, Lee	60	Norris, Rhiannon

61	Peck, Myra	94	Teeman, Bridget
62	Proctor, Cynthia	95	Teeman, Carla
63	Proctor, Rebecca	96	Teeman, Diane
64	Purcella, Anthony	97	Teeman, Ernest
65	Richards, Dawnida	98	Teeman, Gilbert
66	Richards, Jody	99	Teeman, Hattie
67	Richards, Shelley	100	Teeman, Justin
68	Richards, Todd	101	Teeman, LeAnne
69	Rodriguez, Jennifer	102	Teeman, Lonnie
70	Rodriguez, Judy	103	Teeman, Martha
71	Sam, Avery	104	Teeman, Nora
72	Sam, Brenda	105	Teeman, Twila
73	Sam, Brett	106	Teton, Lanada
74	Sam, Bruce	107	Teton, Maria
75	Sam, Clifford	108	Todd, Elisa
76	Sam, Desiree	109	Townsend, Fredrick
77	Sam, Donna	110	Underwood, Caroline
78	Sam, Garrett	111	Zacarias, Adelita
79	Sam, Jane	112	Zacarias, Bernardo
80	Sam, Jerry	113	Zacarias, Christina
81	Sam, Mariah	114	Zacarias, Darlene
82	Sam, Selena	115	Zacarias, Derek
83	Samor, Lucas	116	Zacarias, Dorene
84	Serna, Karen	117	Zacarias, Florentino
85	SkunkCap, JoEllen	118	Zacarias, Isac
86	Smartt, Alyssa	119	Zacarias, Joel
87	Snapp, Ambrosia	120	Zacarias, Latoya
88	Snapp, Rachel	121	Zacarias, Manuel
89	Snapp, Yolonda	122	Zacarias, Marcus
90	Soucie, Charisse	123	Zacarias, Margarita
91	Soucie, Kristeny	124	Zacarias, Nastassia
92	Soucie, Timothy		
93	Teeman, Bernadette		

COVID 19 Emergency Assistance Applications

The Burns Paiute Tribe received a grant from the Oregon Community Foundation. The grant is to help with rental assistance, electric bill, and the last part to be used for basic needs. **This would be for tribal members who were put out of work or temporarily laid off due to COVID-19. You must reside in Harney County and be a tribal member of the Burns Paiute Tribe.**

The funding is limited and is for one time assistance. The application will not be processed if not complete.

The applications will be available outside of Tribal Administration and in the newsletter. Request by email, jody.richards@burnspaiute-nsn.gov

Any questions please call 541-573-8005.



Burns Paiute Tribe
Application for Covid 19 Assistance

Only one (1) application per household.

Must reside in Harney County

Must be an enrolled member of Burns Paiute Tribe

Must demonstrate need for assistance as it related to the COVID 19 Pandemic

Please note that assistance will be processed within 1 – 2 weeks after application is approved.

Your application will not be processed if not complete.

Name _____ Tribe/Enrollment # _____

Mailing Address _____

Physical Address _____

Phone _____ Message phone _____

Date you were laid off due to Covid 19? _____

Or, date your work hours were affected _____

What type of income have you been living on for the last three (3) months? _____

Members of Household	DOB	M/F	Relationship to HOH	Where Enrolled

Type of Financial Assistance Requesting (please choose one)

1) Rent – What is your monthly rent? _____

***Please note - Rent would be divided up (by weeks) depending on the day you were laid off.**

Landlord phone number (for verification) _____

Payment of rent can be made to: _____

2) Electric Bill – one time payment of \$150.00 (Will be paid directly to OTECC) Acct # _____

3) Food voucher _____

4) Basic needs (hygiene products, cleaning products, etc) _____

Earned Income & Unearned Income

Is anyone in the household currently working or have they worked in the past 30 days? Yes No

If yes, please identify household members and their earnings

Member #1 _____ Earnings _____

Member #2 _____ Earnings _____

Member #3 _____ Earnings _____

Do you expect to receive or are receiving any of the following listed below.

Earned Income

Wages/Salary Y N Alimony/Child Support Y N Gifts/Contributions Y N

Unemployment Y N Retirement/Pension Y N Social Security Y N

Income Tax Y N Insurance Settlement Y N Lease Income Y N

IF YOU SAID YES TO ANY OF THE FOLLOWING, EXPLAIN: _____

Unearned Income

TANF Y N Food Stamps Y N Commodities Y N

Foster Care Payments Y N Supplemental Security Income (SSI) Y N Other: _____

IF YOU SAID YES TO ANY OF THE FOLLOWING, EXPLAIN: _____

Have you applied for TANF? Y N

Have you applied for other Resources/Programs? Y N

IF YES, EXPLAIN: _____

Statement of Cooperation – Please read in its entirety.

I/We apply for financial assistance/services for the listed members of my (our) household who are in need.

Under 18.U.S.C SS1001, the Federal law concerning fraud states “Whoever, in any matter within the jurisdiction of any department or agency of the United States, knowingly and willfully falsifies, conceals, or covers up by any trick, scheme, or devise a material fact, or makes or uses any false writing or documents, knowing the same to contain any false, fictitious or fraudulent statement or entry, shall be fined not more than \$10,000 or imprisoned not more than five years or both.”

I/We have read and understand the provision of Federal Law governing fraud.

I/We agree to supply information regarding resources and income and to notify the agency of any changes in my/our situation.

I hereby authorize the Burns Paiute Tribe staff access to any records to verify information given. I consent to any legally authorized investigation for confirmation of information from any State, Federal, or Tribal Offices or other agents so that I am eligible for assistance available through the COVID-19 Emergency Assistance.

Applicant Signature

Date

PLEASE MAIL APPLICATION TO:

**ATTN: JODY RICHARDS
100 PASIGO STREET
BURNS, OR 97720**

FAX TO:

**ATTN: JODY RICHARDS, ER COVID ASSISTANCE
541-573-2323**

EMAIL TO

jody.richards@burnspaiute-nsn.gov

Any question please call 541-573-8005 or 541-589-4595

Official Use:

Amount approved for: _____

Payment made to: _____

Signature of approving staff

Date

MAINTENANCE ASSISTANCE (1)

Job Title:	Maintenance Assistant (1)
Department:	Maintenance
Reports to:	Maintenance Supervisor
FLSA Status:	Full-time (32+ hours a week)
Opens:	June 24, 2020
Closes	Open until filled
Salary:	DOE

This Candidate must pass a pre-employment drug screen and Criminal and Character Background Check.

Position Overview

Maintenance assistant must be able to work independently and be responsible for ensuring that facilities are clean and in good operating condition. Maintenance Assistance will perform general maintenance and repair of the buildings, grounds and equipment.

Duties

- Repairs and maintains physical structures of tribal facilities, office buildings using hand tools and power tools.
- Supervise Maintenance workers
- Safety Committee Member Attendee
- Keeping work/logs for Fleet vehicles
- Replaces defective electrical switches, light bulbs and other fixtures inside and out. Assemble office furniture. Hang wall items.
- Installation and Maintenance of Heating and Air Conditioning.
- Unload surplus food trucks (1 x month)
- Occasional backhoe work
- Paint structures, and repairs woodwork with carpentry tools.
- Manholes; flush yearly
- Frozen water systems, supplies and parts
- Pump house repairs
- Annual compliance trainings (Federal Law updates)
- Repairs and/or replaces plumbing fixtures.
- Removes roots, debris and other refuse from clogged sewer lines and drains, using hand or portable electric roto rooter.
- Supervision of mowing lawns, weed eating, trimming hedges, raking and burning leaves and refuse. Watering yards.
- Maintain lawn equipment; Riding mowers, Weed eaters, Power and hand tools, miscellaneous supplies, fuel mixtures
- Refuse and Demolition; Dumpsters, manage Kessler burn pile, Spring clean up and appropriate refuse disposal (batteries, Appliances, tires, scrap metal furniture)

- Removal/Relocation of Education/EPA facility
- Safety maintenance; Door and window locking mechanisms; Keys tracking and distribution.
- Safety Equipment, maintain ensure proper use of, train and record, fire extinguishers, fire alarms
- Maintain security system
- Snow Removal from parking lots and sidewalks and paths; ice melt treatments.
- Clear snow from Elder's driveways.
- Other maintenance jobs or duties as assigned by management.

Other Duties as Assigned

The duties listed above should not be construed to imply an exclusive standard of the position. Employee will be responsible to respond to other instructions and duties as specified by the supervisor, which may or may not be directly related to the position.

Requirements

MINIMUM QUALIFICATIONS:

- Must have a valid Oregon Driver's License
- Oral/Verbal Communication skills
- Computer skills

Indian Preference

Indian preference will be given to candidates **showing proof** of enrollment in a federally recognized tribe. In the absence of Indian applicants meeting the qualifications as listed above, all applicants not entitled to or who fail to claim Indian Preference, will receive consideration without regard to race, color, sex, political preference, age, religion, or national origin.

HOW TO APPLY:

Return completed Burns Paiute Indian Tribe Application and cover letter to:

Tammi Holliday
Human Resources Director
100 Pasigo Street
Burns, OR 97720

Fax: 541-573-2323

Email: Tammi.Holliday@burnspaiute-nsn.gov

Application for employment available at 100 Pasigo Street, Burns, OR 97720 Monday - Friday 8-5pm, BPT Website or request one via email: Tammi.Holliday@burnspaiute-nsn.gov

Job Application: <http://burnspaiute-nsn.gov/index.php/resources/documents/162-2018-bpt-job-application>

HUD/NAHASDA Housing Director

Work Schedule: 20 hours per week to be determined later

Compensation: (DOE) Non-Exempt Employee

Directly Reports to: General Manager

Position Opens: March 16, 2020

Position Closing Date: Open until filled

Job Summary:

The successful candidate for this position is responsible for planning, development, administering and coordinating all phases of the Tribal Housing operations, which include (but are not limited to): accounting/reporting, operations and maintenance, securing funding, enforcing any and all regulations related to the Housing Department. Additionally, the director develops strategies to meet the services needs of the area, accounting, security, and tenant developments pursuant to HUD/NASDA and the Burns Paiute Tribe Housing Policies and Procedures.

Duties and Responsibilities:

- Responsible for management of Mutual Help, lease purchase and low rent housing in the organizations housing inventory
- Knowledge of rules and regulations governing Native American Housing programs and services
- Performs duties in accordance with NAHASDA regulations and program guidance and housing policies and procedures
- Updating and development of policies and procedures that could affect the efficient and effective operation of the housing management department
- Planning, development, and implementation of housing management services outlined in the IHP/APR
- Develop and provide training to homebuyers in Federal regulations, MHO Agreements, housing policies, upkeep and maintenance, personal budgeting, and related activities to ensure housing unit is properly maintained.
- Establish and maintain files and records of all field counseling sessions, mandatory counseling sessions, court cases and related legal proceedings
- Updates waiting list to ensure qualified Burns Paiute Tribal members receive preference in selection process
- Assist in the determination of applicant eligibility
- Maintains waiting list of eligible applicants
- Selects eligible applicants when housing unit become available
- Notifies applicants of selection and approval
- Develops and administers annual budgets with approval from the General Manager
- Works with outside agencies, contractors, federal, state and tribal officials, represents tribal housing at national and regional conferences and meetings
- Sets work priorities, participates in hiring of new staff, selects and orders new equipment, and supplies to complete jobs
- Must have a good rapport with local Indian community
- Oversees housing site development and construction of HUD homes
- Computes payments for annual re-certification
- Conducts annual recertification counseling
- Processes delinquent accounts
- Schedules mandatory counseling for non-compliance of agreements
- Negotiates payback agreements
- Enforces housing collection policies
- Implements administrative remedies prior to any legal action
- Files legal notices - termination, vacate, force entry, and eviction
- Represents the tribal program in any legal or court proceedings

- Ensures that any vacated unit is properly inspected and renovated
- Coordinated inspections, repairs, maintenance with Force account and Maintenance Department
- Provides tenant orientation on their responsibilities and obligations prior to entering into lease agreement
- Performs other duties as assigned

Experience and skills required:

- Must have a valid driver's license, and ability to be covered by tribal insurance
- Must be able to administer HUD and NAHASDA guidelines
- Excellent verbal and written communication skills
- Contractor's license desired, but not required
- Must have knowledge of all phases of construction process
- Position requires time management skills and the ability to work well with varied levels of people/customers

Education and Requirements:

- Must have a high school diploma or GED
- Bachelor's Degree preferred/related experience and/or training commensurate
- Must pass a pre-employment drug and alcohol test
- Applicant will be required to authorize a background check per Burns Paiute Employee Manual. Failure to complete the form will disqualify the applicant for consideration for the position
- Indian preference will be given to applicants showing proof of enrollment in a federally recognized tribe. In the absence of a qualified Indian applicant, all qualified applicants not entitled to or who fail to claim Indian Preference will receive consideration without race, color, creed, sex, politics, age, religion or national origin.

Return completed Burns Paiute Indian Tribe Application, Cover Letter, Curriculum vitae/resume, and transcripts to:

Human Resources Director
Burns Paiute Tribe
100 Pasigo Street
Burns, OR 97720

Fax: 541-573-2323

Email: Tammi.Holliday@burnspaiute-nsn.gov

Prevention Director

Number of Positions:	1
Location:	Burns, Oregon - Burns Paiute Reservation
Open:	February 17, 2020
Closes:	Open until filled
Starting Date:	To be determined
Supervisor:	General Manager
Salary:	DOE/Full-Time

Position Summary: The Prevention Director will oversee and supervise the Mental Health, Alcohol/Drug, TPEP, Suicide, Juvenile Crime Prevention and ADPEP staff and services. Ensure program compliance with state, BIA and other federal funding source requirements.

Provide supervision of all Mental Health, Alcohol/Drug, TPEP, Suicide, Juvenile Crime Prevention and ADPEP cases through a multi-disciplinary team approach for case management.

Assist in the implementation of prevention activities for youth and their families.

Duties and Responsibilities: Essential functions may vary among positions and may include the following tasks, knowledge, skills, abilities, and other characteristics.

1. Supervision and Mentoring - Supervise program staff and conducts annual performance evaluations of their job performance.
 - a. Manages day-to-day activities of assigned staff
 - b. Manages staff workflow
 - c. Provides leadership and training. Assigns, coordinates, schedules and reviews work of staff.
 - d. Monitors staff effectiveness, recognizes achievements and corrects performance deficiencies.
2. Leadership - Provides senior leadership to staff including the future direction of the programs, how that guidance will impact the community and how current and future programs can be best utilized for the benefit of the community.
3. Operations - Plans, organizes and oversees the daily operations of the assigned programs.
 - a. Ensures administrative support functions are in place and that programs are operating according to established standards, budgets, tribal policies and procedures and funding source requirements.
4. Budgeting/Grants and Contracts - Prepares and maintains operating budgets for assigned programs.
 - a. Ensures expenditures are in compliance with funding source requirements

- b. Monitors utilization of grants and contracts
 - c. Prepares and reviews grant and contract proposals and application for approval by Tribal Council
- 5 Outreach - Develop and present various prevention activities in conjunction with on-going tribal and county prevention efforts. Provide client and community outreach activities.
- 6 Flexibility- Perform other duties as assigned or as are consistent with providing professional services.

Required Qualifications:

- a. Minimum of Bachelor's Degree
- b. Must have or be able to obtain an Oregon driver's license within 30 days of hire
- c. Due to the confidential and sensitive nature of this position, successful completion of an extensive background investigation is required
- d. May be subject to working evenings, weekends and travel (In and out of state)

Indian Preference

Indian preference will be given to candidates **showing proof** of enrollment in a federally recognized tribe. In the absence of Indian applicants meeting the qualifications as listed above, all applicants not entitled to or who fail to claim Indian Preference, will receive consideration without regard to race, color, sex, political preference, age, religion, or national origin.

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Human Resources Director
Burns Paiute Tribe
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Burns, OR 97720

Fax: 541-573-2323

Email: Tammi.Holliday@burnspaiute-nsn.gov

Application may also be downloaded here: [BPT Application](#)

General Manager

Job Title:	General Manager
Department:	Burns Paiute Tribal Council
Reports to:	Burns Paiute Tribal Council
FLSA Status:	Full time/permanent (+ benefits after probationary period)
Opens:	Feb 26, 2020
Closes	Open until filled (1 st consideration given to applications received by March 26 th , 2020)
Salary:	\$80,000-\$110,000.00 DOE

POSITION OBJECTIVES:

The General Manager (GM) provides the planning, organization, coordination, monitoring, and direction necessary to ensure effective administrative operations and programs of the Burns Paiute Tribe (BPT) based on existing Tribal goals, strategies, and objectives, within compliance with all applicable Tribal and Federal policies, regulations, and procedures. Furthermore, the GM ensures the organization's structure (table of organization) properly aligns with these goals, strategies, and objectives, including all related Human Services and program delivery requirements. Finally, the GM ensures that the staff is competent and receives any-and-all necessary training required to effectively do the work required by their jobs. It is the GM's responsibility to maintain the highest service level possible within the staffing and financial limits of the BPT.

MAJOR DUTIES AND RESPONSIBILITIES:

1. Ability to promote the Burns Paiute Tribe's mission, vision, values, goals, and objectives in order to establish unity amongst staff. Must be able to provide constructive assistance in the resolution of interpersonal and interdepartmental misunderstandings, conflicts, etc.
2. Ensure development and any appropriate and necessary updating of a five-year strategic plan for the BPT and gain Council approval of the plan.
3. Coordinate the development, understanding, support, updating, and evaluation of annual tribal goals, strategies, and objectives based on the Council-approved BPT Strategic Plan.
4. Periodically evaluate and make necessary changes in the organization structure and operations to ascertain proper alignment with Tribal goals, strategies, and objectives. Ensuring that all staff is trained, competent, and effectively working to pursue and meet these goals, strategies, and objectives.
5. Knowledge and understanding of the meaning and significance of Indian Treaties, federal Trust responsibilities, Tribal-state relations, Tribal Self-Determination and sovereignty with the ability to work harmoniously with the Burns Paiute Tribal community and workforce.
6. Continuously evaluate tribal policies, regulations, and procedures. Propose and make any needed changes after gaining Council approval as appropriate.
7. Ensure preparation and gain approval for an annual tribal budgetary process and budget sufficient to pursue and meet tribal goals, strategies, and objectives, including making any needed changes in and/or complying with associated policies, regulations, and procedures.
8. Provide oversight and general supervision to all departments by working collaboratively with 2nd level managers to prepare and implement operational and program budgets plans.
9. Monitor compliance with all applicable tribal and federal policies, regulations, and procedures. Take corrective action as may be necessary and appropriate.
10. Assist staff in identifying funding resources for tribal programs and services, including capital projects and enterprises that align with the strategic direction of the BPT.
11. Oversee and provide guidance for the preparation, submission, negotiation, implementation, and monitoring of grants, contracts, and cooperative agreements between the BPT and other entities. Ensure that all grants, contracts, and cooperative agreements are managed in compliance with applicable tribal and federal policies, regulations, and procedures.
12. Oversee the planning, development, and completion of all capital projects, including land acquisition.
13. Oversee and provide guidance in managing employee performance and other personnel matters in accordance with the Employee Policy Manual, Tribal Governance Law, the Constitution of the BPT, and applicable federal laws, regulations, and guidelines.

14. Organize and hold regular, semi-annual work sessions (or more frequently if needed) to inform and keep Council members reasonably and formally up to date on tribal strategic issues, goals, achievement, the status of projects, and other information needed to help ensure the quality of their deliberations and effectiveness of their decisions.
15. Ensure provision of needed support services to the General Council and Tribal Council, including any Council-appointed committees.
16. In coordination with the Tribal Council, help ensure and support the development of appropriate and needed relationships with other tribes, government agencies, and organizational entities.
17. In coordination with the Tribal Council, serve as an official spokesperson (Point-of-contact) to the media regarding tribal plans, events, issues, etc. Ensure that any staff authorized to have media contact are adequately informed about the topic to be addressed and can communicate effectively.
18. Perform other duties as may be prescribed by the Tribal Council.

SUPERVISORY CONTROLS:

The Tribal Council outlines overall objectives in accordance with the policy and identifies limitations such as those imposed by budgeting, special areas of sensitivity, etc. The general manager selects techniques, methods, and procedures for accomplishing assignments, keeping the supervisor/Tribal Council informed of developments. Issues of concern may involve controversial and/or sensitive social, political, environmental, or social problems.

The General Manager's analyses, recommendations, and suggestions must be technically correct and consistent with overall policies and the attainment of tribal program management targets and objectives.

QUALIFICATIONS:

- Master's Degree in public administration, business administration, or a closely related field from an accredited university preferred.
- Bachelor's degree in public administration, business administration, or related field, REQUIRED plus ten (10) or more years of successful administrative/management work experience (tribal preferred), including strategic planning, policy analysis, organization change, budget development and financial management, performance management system development, public relations and board-of-control relations.
- Five or more years of successful experience managing an organization of 50 or more employees.
- Demonstrated knowledge of organizational development and change principles and techniques.
- Ability to guide the Tribal Council in identifying governance issues and opportunities and propose alternative solutions/options for policy and other decisions.
- Demonstrated skill in grant writing/management and contract development/management.
- Successful experience in capital project planning, funding, and development.
- Possess a clear understanding of the importance of tribal natural/cultural resource preservation and methods to achieve it.
- Strong oral and written communication skills, with the ability to effectively communicate with staff, tribal members, federal, state, and local governmental officials, the media, and general public.
- Demonstrated understanding of the principles of federal Indian law, including tribal sovereignty, federal trust responsibility, tribal-state relations, tribal self-determination, and tribal history.

OTHER REQUIREMENTS:

- Must submit to and pass a drug test.
- Must submit to a criminal background check
- Must possess a valid driver's license
- Must provide three (3) years of driving record.

DISCLAIMER:

The above statements reflect the general duties considered necessary to describe the principal functions of the job as identified and shall not be considered as a detailed description of all the work requirements that may be inherent in the job. Other duties may be assigned.

INDIAN PREFERENCE:

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HOW TO APPLY:

Return completed Burns Paiute Indian Tribe Application and cover letter to:

Burns Paiute Tribe
BPTTribalCouncil@burnspaiute.onmicrosoft.com

Tribal Council
100 Pasigo Street
Burns, OR 97720

Application for employment available at 100 Pasigo Street, Burns, OR 97720 Monday - Friday 8-5 pm, or request one via email: tammi.holliday@burnspaiute-nsn.gov

You may also download an application here: [BPT Application](#)

Family and Child Services Director

Work Schedule: Monday - Friday 8:00a.m. - 5:00 p.m.

Compensation: (DOE)/Exempt Employee

Excellent Benefit Package: Dental, Medical, Vision and Retirement

Directly Reports to: General Manager

Position Opens: March 16, 2020

Position Closing Date: Open until filled

Position Summary:

The Family and Child Services Director acts in a key supportive leadership role within the Burns Paiute Tribe whose primary responsibility is the oversight of the Tribe's Social Services. The Director provides guidance to the General Manager in planning Family and Social Services strategies, goals, initiatives and structure in alignment with the Tribe's values and vision. The Director is responsible for budgetary and performance measures, achievement of goals and strategies, grant writing and reporting, and results of monitoring functions. The Director acts on behalf of the Tribe as the facilitator of the Child Protection Team and Adult Protective Services and oversees establishing protocols for the Teams and for staffing cases brought forward. This position works towards and encourages collaboration with the Tribe's programs and outside agencies to carry out optimal Tribal member care and support services while protecting and maintaining the confidentiality of all clients.

Duties and Responsibilities:

- Responsible for the operations of designated Social Services & departments, to include, operational planning, award & funding compliance, budgets, and records management
- Recruit, hire, oversee, evaluate, and train key positions within the Social Services Department and manage supervisory personnel
- Update and or develop procedures for Social Services programs which include but are not limited to: General Assistance; Child Care Program; Juvenile Crime Prevention Program; Domestic Violence Awareness Program; BIA Social Services Program; BIA Indian Child Welfare Program.
- Assists with program referrals to other Tribal services or community programs
- Regularly reviews all cases to ensure quality and adherence to local, state and federal guidelines or regulations
- Responsible for efficient and effective utilization of Social Services programs' resources
- Provides guidance, mentoring and support to Social Services management staff
- Responsible for services and quality assurance in the Family and Social Services programs, and resolution of concerns
- Ensures workplace safety guidelines are followed
- Ability to develop and maintain relationships with Tribal Community Members. This includes elders and all those that reside on the reservation, and the surrounding areas. Relationship building is key in this position, especially in child welfare cases or domestic violence crisis.
- Develop and maintain relationships with Tribal community partners and all Tribal departments and programs including and not limited to: Tribal Police, Tribal

Courts, Tribal Housing, Natural Resources, Tribal Administration, Tribal Education, Tribal Culture & Heritage Programs and Enrollment

- Develop and Maintain relationships with local community partners including: Department of Human Services, Local Schools & Staff, behavioral health organizations and agencies, District Attorney's Office, Victim Services, Harney County Corrections, and Harney County Juvenile Department
- Collaborate with community agencies as necessary and to represent the Tribe to guarantee the Tribe's needs are not neglected in the Social Services arena. Currently the committees represented by the BPT Social Services department are: Multi Disciplinary Team, Community Action Team, Community Action Team, Harney County Commission of Children & Families, Harney County Behavioral Health Advisory Board and Harney Partners for Kids and Families
- Maintain a on-call status for times of crisis, to respond or send a designee
- Responsible to monitor ICWA cases that are in start or other Tribal courts with children eligible to be enrolled in the Burns Paiute Tribe, intervening in cases and working with NAPOLS., Tribal Court, and ICWA committees regarding the case
- Maintain monthly ICWA advisory meetings, maintaining documentation, offering training to ICWA committee members, participate in State ICWA cluster meetings, complete necessary reports to BIA regarding ICWA notices and responds to all ICWA notices within the time frame
- Provide training to the Tribal community regarding child welfare including mandatory reporting training, good touch/bad touch training, sex education classes, etc
- Work with staff to develop a yearly plan for activities, trainings, and speakers. Plan, coordinate, and follow through with logistics, resources, and activities that are geared to living on the reservation and Tribal members' needs
- Coordinate Parenting classes for community members
- Complete 6 months and yearly reports to BIA and Tribal General Council. Complete reports to Tribal Council as required
- Develop policies and procedures as they relate to changing programs; work with Tribal Court personnel to develop Tribal Codes involving child welfare and delinquency
- The facilitator of the Child Protection Team and Adult Protection Team are responsible to ensure investigations are completed and appropriate actions are taken after a report of harm is filed. Writes grants for Social Services and assists managers to write grants and budgets and budget narrative for them
- It is the intent of this job description to highlight the essential functions of the position; however, it is not an all-inclusive list. The incumbent may be called upon and required to follow or perform other duties and tasks as requested by his/her supervisor, consistent with the purpose of the position, department and/or the Burns Paiute Tribe's objectives.
- Other duties assigned

Required Qualifications:

- Travel Local In-State Out-of-State, travel required for grant management, training and meetings.
- Minimum of a Bachelor's degree required in Social Work, Public Health, Humans Services or related field
- Ten years of experience in managing Social service programs, and personnel management.
- Experience in the development of human service strategies
- Experience managing private, state and federal grants; and grant compliance
- Experience in budget management
- Experience in policy and procedure development & implementation
- Knowledge and experience working with cultural diversities
- Knowledge of the Burns Paiute Tribe's culture and traditions
- License/Certification (or willingness to become certified)
- Valid Oregon Driver license and must remain insurable under the Tribe's policy. Extensive background check is required.

Desired Qualifications:

Knowledge base must include:

- The laws and policies related to Senior and Disabilities Services programs; Oregon Department of Human Services; Bureau of Indian Affairs; Indian Health Services
- The terminology commonly used in human services fields or settings;
- The elements of the care coordination process;
- The resources available to meet the needs of recipients;
- Critical Incident Reporting and Reports of Harm;
- The ability to organize, evaluate, and present information orally and in writing; and
- The ability to work with professional and support staff

Indian Preference

Indian preference will be given to candidates showing proof of enrollment in a federally recognized tribe. In the absence of Indian applicants meeting the qualifications as listed above, all applicants not entitled to or who fail to claim Indian Preference, will receive consideration without regard to race, color, sex, political preference, age, religion, or national origin.

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Burns Paiute Tribe
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Burns, OR 97720

Fax: 541-573-2323

Email: Tammi.Holliday@burnspaiute-nsn.gov

Language and Traditional Culture Program Manager

Job Title:	Language and Traditional Culture Program Manager
Department:	Culture & Heritage
Reports to:	Culture & Heritage Director
FLSA Status:	Full time/permanent (+ benefits after probationary period)
Opens:	March 10, 2020
Closes consideration)	Open until filled (applications received by <u>5pm March 24th, 2020</u> will receive first
Salary:	Salary commensurate to GS-9/11 (Exempt), DOE

This Candidate must pass a pre-employment drug screen and Criminal and Character Background Check.

SUMMARY OF MAJOR FUNCTION

Develop the Wadatika Neme Yadian Language and Traditional Culture Program's growth, capacity, and expertise to meet the increasing needs of the Tribal community for education in Northern Paiute language and culture.

1. Manage the daily efforts of the program including supervising and mentoring staff, program planning and administration of the Language and Traditional Culture Education Program; maintain and improve Burns Paiute Nation's language and traditional culture proficiency among Burns Paiute tribal community and staff.
2. Supervise and set expectations for performance of staff; prepare written performance evaluations; initiate corrective and disciplinary action if necessary.
3. Encourages each staff member to reach their full potential in the Language and Traditional Culture Education Program.
4. Manage the daily fiscal management and responsibilities of the program, including preparation of the program's annual budget.
5. Implement a productive management system of effective staff utilization and sound budget practices.
6. Maintain and implement departmental Standard Operating Procedures (SOP's) in keeping with the Language and Traditional Culture Education Program's strategic plan.
7. Supervise implementation of appropriate tribal policies and procedures with the program environment.
8. Establish an on-going system of progress evaluation for the program and components of program.
9. Plan and implement program objectives and operational goals.
10. Develop and Manage with participating tribal community, a Burns Paiute Tribal Language Certification process.
11. Lead the Supervise development of internal and publicly accessible sets of language and traditional culture lessons.
12. Perform other related duties as deemed necessary.
13. Maintain strict confidentiality of sensitive and/or intellectual property information that may present itself during program activities.
14. Demonstrate proficiency in Northern Paiute or be willing to actively work towards language proficiency.
15. Maintain complete records of progress and outcomes of assigned program objectives.
16. Assist with language recording efforts as needed.
17. Manage program related activities such as field trips, project meetings, and scheduling activities in concert with the objectives of grants, strategic plan, and participating community input.
18. Participate and be engaged in the short, midrange, and long-term language team efforts as outlined the program's strategic plan, with the Burns Paiute tribal community and staff.
19. Work as a member of the Language Team to manage language and culture outreach while integrating components of traditional and contemporary education and language into events co-sponsored by multiple programs and departments.

20. Maintain an impeccable attendance record, and be available for flexible work scheduling (day, evenings, weekends, some holidays).
21. Writing grant applications toward supplemental program funding.
22. Other duties as assigned.
23. Provide regular (weekly) detailed written and verbal progress updates to the Culture & Heritage Director.

Disclaimer

The above statements reflect the general duties considered necessary to describe the principal functions of the job as identified and shall not be considered as a detailed description of all the work requirements that may be inherent in the job. Other duties may be assigned.

MINIMUM QUALIFICATIONS

1. Bachelor's degree in Native American Studies, Education, Anthropology, Linguistics or related field required. A Master's Degree in the same preferred.
2. At least three years' experience in curriculum development with an emphasis on 2nd language acquisition and teaching in a multicultural environment required. Experience with State of Oregon k-12 curriculum requirements a plus.
3. Two years supervisory experience, including project management.
4. Two years administrative experience, including records management, budget management, administration of federal grants and contracts and project and language planning.
5. Experience in teaching in Tribal and/or Oregon Public Schools settings, along with participation in lesson and curriculum development and planning preferred.
6. Excellent communication skills and ability to work with others.
7. Valid Oregon State Driver's License, dependable vehicle and required insurance.
8. No misuse of or abuse of alcohol or other illicit mind-altering drugs 3-years prior to date of employment.
9. Ability to work effectively with tribal community Elders and youth (demonstrated experience preferred).
10. Successful grant writing experience preferred.
11. Possess a working understanding of Indigenous Great Basin cultures, and the ability to assist in the incorporation of those cultural norms into research methods and practice.
12. High energy individual with the ability to provide assistance and support to Elder Language Experts as they serve as expert language consultants with the Language and Traditional Culture Program.
13. Experience with or ability to quickly learn effective use of digital recorders, digital cameras, etc.).
14. Ability to communicate effectively, both orally and in writing;(understanding and/or conversational fluency in Northern Paiute, particularly in the Wadatika dialect, preferred). Willingness to actively work toward Wadatika Yadian conversational proficiency.
15. Maintain First Aid/CPR certification

Indian Preference

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HOW TO APPLY:

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Burns, OR 97720

Fax: 541-573-2323

Email: Tammi.Holliday@burnspaiute-nsn.gov

Summer School 2020

July 20, 2020 @ 11:30-12:30 In the front of Tu-Wa-Kii Nobii.

come and pick up work packet for your child's grade(K-12).

This will be two weeks worth.

We will also have some school supplies to hand out.

Stephanie Lardy will hand out packets. And give instruction. We will have a mask on and taking precautions and need to practice social distancing.

Parents: Please come with your child.

We will have incentive for those that return Packet.

July 30th @ 11:30-12:30. at Tu-Wa-Kii Nobii.

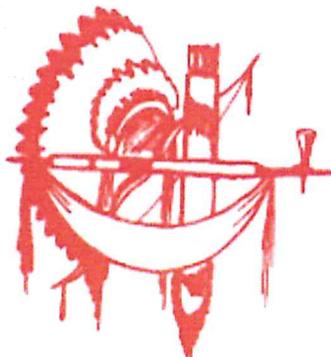
We hope that your staying safe and wash your hands!

We Hope to see you all!!



Please let us know if you cant make it we can make other arrangements.

Elise 589-2428 or Stephanie 503-680-0004



Notice of Mandatory Water Conservation

A water shortage was detected on **Friday, July 10, 2020**. The Burns Paiute Tribal Community Water System is requiring alternative water use for the protection of system equipment and essential water usages.

The following is the reason or reasons alternative use is necessary:

- X Drought
- X Water Usage
- _____ Well Damage
- X Pump Damage
- _____ Other: _____

Mandatory Water Conservation Actions Until Further Notice

Even/Odd watering. Water reserve is approaching critical minimum. To maintain consistent water availability for the tribal community, those with addresses ending in even numbers may water outdoors on even dates, and those with addresses ending in odd numbers may water outdoors on odd dates.

The Burns Paiute Tribe water system operators are working to resolve this issue. We will update status as additional information becomes available. If you have any questions, please call the tribal administration. Thank you for your assistance



**BURNS PAIUTE
TRIBE**
Est. 10-13-1972

NUMBERS TO KNOW

General Manager, Charisse Soucie, (541) 573-8066
Human Resources, Tammi Holliday, (541) 573-8017
Payroll/AR, Lynda Fine, (541) 573-8012
Administration Reception, Beverly Beers, (541) 573-8016
Land Lease Compliance, Charisse Soucie, (541) 573-8066
Tribal Planner, Kenton Dick, (541) 573-5562
Comm Eco Dev Coordinator, Tracy Kennedy, (541) 573-8014
IT Director, Jonathan Mocan, (541) 573-8061
IT Help Desk, Andi Harmon, (541) 573-8060
Transit Operator, Victor Johnson, (541) 413-0057
Housing Director, contact GM, (541) 573-8066
Enrollment, Beverly Beers, (541) 573-8016
Health Services Director, Twila Teeman, (541) 573-8049
Wadatika Front Office, Rachel Samor, (541) 573-8050
Family & Children's Services Dir, vacant, (541) 573-8043
DV/SA Manager, Teresa Cowing, (541) 573-8053; (541) 413-0216
Tu Wa Kii Coordinator, Elise Adams, (541) 573-1572
Prevention Director, vacant, (541) 573-8046
A&D Program Coordinator, Joellen Billington, (541) 573-8003
Prevention Coordinator, Jody Richards, (541) 573-8005
Maintenance, Todd Richards, (541) 589-1299
Natural Resources Director, Calla Hagle, (541) 573-8021
Natural Resources Administrative Assistant, Rhonda Holtby, (541) 573-8087
Fishery Program Manager, Brandon Haslick, (541) 573-8084
Wildlife Program Manager, Carter Crouch, (541) 573-8086
Environmental Manager, Jason Fenton, (541) 573-8020
Environmental Tech, Andrew Beers, (541) 573-8022
Culture & Heritage Director, Diane Teeman, (541) 573-8096
Tribal Court Admin/Clerk, Linda Beaver, (541) 573-8072
Jonesboro, Lucas Samor, (541) 277-3375